

Policy Name: Emergency Procedures and Accessibility Services			Policy No: C- AO-07
Developer: MPC	Division: Corporate Services	Category: AODA	Approval: Board
Effective: October 2024	Reviewed/Revised: October 2024	Supersedes: Multi-Year Accessibility Plan: 2017	Next Review: 2028

1. Emergency Procedures

1.1 Evacuation Plan

In the event of an emergency requiring evacuation (e.g., fire, gas leak, or bomb threat), please follow these procedures:

Broadview Campus:

- Follow the illuminated exit signs to the nearest accessible exit.
- Use the designated accessible evacuation routes marked with the International Symbol of Accessibility.
- Proceed to the assembly area located on the west lawn of the property near Hillside Drive.

Humewood Campus:

- Follow the evacuation routes displayed on the posted floor plans.
- Use the accessible ramp exits located at the west-south ends of the building.
- Proceed to the assembly area in the southern part of the lawn on Humewood Drive.

Sheppard Campus:

- Utilize the elevators only if they are deemed safe by emergency personnel.
- Use the accessible exits indicated on the evacuation route maps posted throughout the campus.
- Gather at the assembly point located at Toronto Public Library parking lot on the west side of 1900
- Sheppard Avenue West.

1.2 Assistance for Persons with Disabilities

Trained Staff: Designated staff members are trained to assist individuals with disabilities during emergencies. Please identify yourself to a staff member if you require assistance.

1.3 Shelter-in-Place Procedures

If an emergency requires staying indoors (e.g., severe weather, chemical spill), please follow these procedures:

- Listen to announcements made via the public address system or by emergency personnel.
- Move to designated safe areas within the building, such as interior rooms away from windows and doors.
- Accessible safe areas are clearly marked and located on all floors.

2. Accessible Services during Emergencies

To ensure all individuals, including those with disabilities, have access to critical information and assistance during emergencies, we provide the following accessible services:

Alternate Formats: Emergency information is available in alternate formats upon request, including large print, Braille, audio format, and accessible electronic formats.

3. Contact Information

For non-urgent inquiries or to request accessible formats of emergency information.

Email address: AODA@abionacentre.ca

4. Feedback on Accessibility

We are committed to continuous improvement and welcome your feedback on the accessibility of our emergency procedures and services. Please contact our Accessibility Coordinator:

Accessibility Coordinator: Julie Tang, Human Resources Coordinator

Phone: 647-953-1254

Email: aoda@abionacentre.ca

5. Additional Resources and Updates

Visit our website regularly at www.abionacentre.ca for more information on our emergency procedures and accessibility services.

For real-time updates and emergency notifications, follow us on social media:

Instagram: [@abionacentre](https://www.instagram.com/abionacentre)

- link to account: <https://www.instagram.com/abionacentre/>
Facebook: Abiona Centre
- link to account: <https://www.facebook.com/AbionaCentre/>
Linkedin: Abiona Centre (formerly Massey Centre and Humewood House)
- link to account: <https://www.linkedin.com/company/abionacentre/>
Twitter: @abionacentre
- link to account: <https://twitter.com/AbionaCentre>
TikTok: @abionacentre
- link to account: <https://www.tiktok.com/@abionacentre>

6. Your Safety Matters

We strive to ensure a safe environment for everyone at the Abiona Centre For Infant & Early Mental Health. Please do not hesitate to reach out to our staff if you have any questions, require additional accommodation, or need further information during an emergency.