

**INTERNAL / EXTERNAL JOB POSTING**  
**Early Childhood Assistant**  
**Permanent Part Time**  
**Bargaining Unit position**

**Abiona Centre (“the Centre”)** is an award-winning, accredited Children’s Mental Health Centre that is a multi-service, non-profit, unionized, community agency located in the east end of Toronto. The Centre is committed to nurturing empowerment, independence and growth for young pregnant and parenting women, children and families in a non-judgmental, inclusive environment by providing a residential care and treatment program; supportive transitional housing; on-site high school program, community housing support and referral services; and maternal infant mental health programs and services. We do this by working collaboratively as a multi-disciplinary team with community partners to provide holistic programs and support that respond to mental health, education and transitional needs. The Centre also operates an EarlyON Child and Family Centre and an Early Learning Centre. All the programs and services are open to families, young women and their children living in the broader community.

The Early Childhood Assistant (ECA) is responsible for the direct care of the children in order to support program activities in the EarlyON Child and Family Centre.

- Position:** Early Childhood Assistant, Part time
- Term:** Permanent Part time (15 hours/week)
- Rate of Pay:** \$17.20 per hour
- Program:** Childcare Centre (Broadview Campus)
- Reports to:** Childcare Centre Supervisor
- Qualification:**
- A diploma and/or certificate in Early Childhood Assistant from a recognized institution.
  - Previous experience working with infants, toddlers and preschoolers in a group setting.
  - Knowledge of the Early Learning Framework, an asset.
  - Caring and compassionate
  - Strong communication skills
  - Current Standard First Aid Certification including infant and child CPR.
- Working Condition:**
- Scheduled to work 3 hours per day on a regular and recurring basis
  - Combination of sitting, standing, walking, bending, kneeling
  - Ability to move/carry equipment for the program
  - Must be physically able to lift/carry children in the program
- Closing Date:** **Until filled.**



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The Centre offers a dynamic work environment and career advancement opportunities. The successful candidate must have a negative criminal reference check and vulnerable sector screening as a condition of employment.

In accordance with *the Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act, 2005*, and the *Centre's Accommodation Policy*, accommodation will be provided in all parts of the hiring process. Please make your needs known in advance.

The Centre encourages applications from persons who represent the diverse populations we serve.

**Qualified applicants should send their cover letter and resume by the closing date to:**

**Human Resources**  
**Abiona Centre**  
**1102 Broadview Avenue**  
**Toronto, ON M4K 2S5**  
**Fax: 416-425-4056**

**OR**

**Email: [hr@abionacentre.ca](mailto:hr@abionacentre.ca) (please quote "ECA, PT" in the subject line)**

*We thank all applicants, however, only those we select for interview will be contacted.*

**Date of Posting: June 11, 2025**