

INTERNAL / EXTERNAL JOB POSTING
Maintenance Worker
Full Time Permanent
(Bargaining Unit position)

Abiona Centre (“the Centre”) is an award-winning, accredited Children’s Mental Health Centre that is a multi-service, non-profit, unionized, community agency located in the east end of Toronto. The Centre is committed to nurturing empowerment, independence and growth for young pregnant and parenting women, children and families in a non-judgmental, inclusive environment by providing a residential care and treatment program; supportive transitional housing; on-site high school program, community housing support and referral services; and maternal infant mental health programs and services. We do this by working collaboratively as a multi-disciplinary team with community partners to provide holistic programs and support that respond to mental health, education and transitional needs. The Centre also operates an EarlyON Child and Family Centre and an Early Learning Centre. All the programs and services are open to families, young women and their children living in the broader community.

The Maintenance Worker is responsible for performing general maintenance, repairs, and handyman duties, and working in compliance with preventative maintenance schedule to ensure that the facility is in good general condition and meeting applicable health and safety and licensing standards.

Position: Maintenance Worker

Term: Permanent Full-time

Rate of Pay: \$37,043 per annum

Department: Finance and Administration

Reports to: Facilities Manager

Qualification:

- High School Diploma, and some courses in building operator, skilled trade, or equivalent combination of experience, education and training.
- At least three years’ experience in maintenance of institutional buildings
- Knowledge of and experience working in skilled trades and/or community based/residential housing setting an asset.
- Good knowledge of overall preventive maintenance, minor structural, electrical and mechanical work. Good skills in repairs, handyman duties and practical problem-solving.
- Good verbal and written communications skills to ensure effective service and mutual understanding.
- Excellent inter-personal skills and the ability to work as part of a team.
- Basic computer skills required for communication and data entry.
- Physically able to perform the essential duties of the job.
- Valid driver’s license with clean abstract or motor vehicle report an asset

Working Condition:

- Full time, with occasional after hours or weekend work.
- On call for after hour emergency.
- Moderate physical demands including walking, bending, kneeling, carrying, pushing, pulling, stair climbing and lifting objects up to 50 lbs.

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- Exposed to various weather conditions when performing outdoor maintenance duties, inspections and transiting between buildings
- Some travel between campuses

Closing Date: **Until filled.**

The Centre offers a dynamic work environment and career advancement opportunities. The successful candidate must have a negative criminal reference check and vulnerable sector screening as a condition of employment.

In accordance with *the Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act, 2005,* and the *Centre's Accommodation Policy*, accommodation will be provided in all parts of the hiring process. Please make your needs known in advance.

The Centre encourages applications from persons who represent the diverse populations we serve.

Qualified applicants should send their cover letter and resume by the closing date to:

Human Resources
Abiona Centre
1102 Broadview Avenue
Toronto, ON M4K 2S5
Fax: 416-425-4056

OR

Email: hr@abionacentre.ca (please quote "Maintenance Worker" in the subject line)

We thank all applicants, however, only those we select for interview will be contacted.

Date of posting: November 28, 2024