Event: Friday, May 12, 2017, 6:30 p.m. – 9:30 p.m.

Position: Volunteer Registration

Organization overview:
Massey Centre is a client centered infant and early childhood mental health organization which supports pregnant and parenting adolescents, aged 13-25 and their babies who reside at the Centre for up to two years or in the community. They receive therapeutic treatment, and support 27/4 including: prenatal residential and postnatal transitional housing; maternal infant mental health programs; counselling; health care; on-site high school; Ontario Early Years' programs; Early Learning Centre with preferential placement for the young moms' babies; life skills; and community referrals.

Event overview:
The 2nd Annual Cook for New Lives Gala will be a food journey and cooking competition as over 250 guests watch, sip wine, and savor sumptuous dishes prepared by aspiring female chefs mentored by some of our city's finest chefs. The event will feature celebrity chefs judging the creations. There will be a silent auction.

Responsibilities:
- Sign-in volunteers and distribute name badges and T-shirts
- Direct volunteers to their assigned locations
- Show volunteers where to put materials from their post upon completion of their shift
- Ensure volunteer area remains clean and organized
- Respond to volunteers' questions, and if you cannot answer, direct to the Director, Resource Development
- Ensure volunteers sign-out upon completion of their shift
- Other tasks as requested

Location: Atrium – George Brown College Centre for Hospitality & Culinary Arts
300 Adelaide Street East, Toronto ON M5A 1N1

Orientation session: Thursday, May 4, 2017 (6:00 to 7:30 p.m.)

Shift date: Friday, May 12, 2017

Shift times: **First shift start time:** 11:30 a.m.

First shift end time: 1:30 p.m.

Second shift start time: 5:00 p.m.

Second shift end time: 10:00 p.m.

No. of volunteers needed: 4

Contact Information: Paulett Ramsey
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